

International Workshop

Quasistationary distributions: Analysis and Simulation

Paderborn University, September 26 – 28, 2017

Informal collection of travel dates needed to fill in the official travel support forms

The data collected here will be used to complete the University's official forms for requesting travel support. As a rule, we shall present the completed form to you, to re-check and **sign it**. **Unless otherwise agreed**, travel will be reimbursed up to **€ 600** based on **original receipts** (2nd class, train travel, economy air fare, local taxi).

Send us the originals as soon as possible, preferably directly after your journey home.

Name and affiliation of participant: _____

Private (home) address: _____

University address: _____

Your bank account to which the support shall be transferred

Bank details (EU):

Owner of the account: _____

IBAN: _____

SWIFT (BIC-Code): _____

Name of the bank: _____

Address of the bank: _____

Bank details (non-EU, for example: USA):

Owner of the account: _____

Account No.: _____

Routing No.: _____

ABA No.: _____

Name of the bank: _____

Address of the bank: _____

Beginning day and time of your journey

Day of the arrival: _____

Day of the departure: _____

If you travelled by car or by taxi, please

(a) Justify the use of the taxis: _____

(b) Justify travelling by car:¹ _____

¹if you use a car without accepted justification, then the long distance rate will be slightly similar than the one granted for fully justified use of a car.

If you travelled to Germany from abroad...

(a) By car or train: Please state when you crossed the German border when you entered/leave Germany

(b) By air: Please state your arrival time at the first German airport and the departure time of your flight which will leave Germany

In case of partial reimbursement: Do you wish the original bills back again? Please indicate:

yes no, not necessary

I confirm the correctness of the information provided above, and that the above costs really arose to me personally and have not (and shall not) be covered by other grants or other university funds.

September, 2017,

(participant's signature)